

### **Swim Club Managers**

The Teaneck Swim Club is seeking a Manager and Assistant Manager or Co-Managers to work as a team to ensure a safe and enjoyable 2022 swim season. Together they are responsible for the safety of pool members, guests and staff and compliance with government regulations and club rules. This position reports to the Board of Trustees. To apply, email your resume and a note describing your experience and interest to: [CherylS@TeaneckSwimClub.org](mailto:CherylS@TeaneckSwimClub.org).

This position is full-time during the summer, with part-time hours during the off-season. On-site management coverage is required during operating hours including weekends, evenings and holidays.

The Teaneck Swim Club is a nonprofit club financed by membership dues, located within a large park-like setting in suburban Teaneck, NJ.

#### **Primary Responsibilities include:**

- Hiring, training and management of lifeguards, gate attendants and other staff;
- Scheduling of lifeguards and other staff to ensure adequate coverage during all operating hours;
- Communicating effectively with staff and members
- Maintaining a clean, attractive and safe facility;
- Managing pre-season opening and post-season closing processes and procedures working with other staff, township offices and vendors;
- Water testing and chemical adjustments to ensure proper water quality according to State regulations and Board of Health requirements;
- Enforcement of all Club and facility rules;
- Ordering and maintaining equipment and supplies;
- Maintaining working relationships with vendors;
- Certifications required by opening day include Certified Pool Operator (CPO) and NJ Pool Director; Red Cross Lifeguard certification.
- Preferred certifications include Lifeguard Instructor and NJ Food Handler.
- Compensation is dependent upon the candidate's qualifications, availability and experience.